

國家圖書館

National Central Library

國家圖書館南部分館暨國家聯合典藏中心

新建工程委託設計暨監造技術服務

Design and Construction Supervision Services for Southern

Branch of the National Central Library and National Repository

Library, Taiwan

評選須知

Instructions for Evaluation

(107.06.26 中英文版)

以下各項招標規定內容，由機關填寫，投標廠商不得填寫或塗改

For the following paragraphs and contents of tender instructions requested by the Entity, tenderer shall not amend nor modify such paragraphs and contents.

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National Central Library

國家圖書館南部分館暨國家聯合典藏中心新建工程 委託設計暨監造技術服務

Design Competition for the Southern Branch of National Central Library and National Repository Library, Taiwan

評選須知

Instructions for Evaluation

一、評選委員會

Procurement Evaluation Committee

- (一) 由本機關邀集專家、學者及機關人員成立11人之採購評選委員會，依採購評選委員會組織準則及審議規則辦理評選。

The Procurement Evaluation Committee comprise 11 members, includes scholars, field experts and representatives from Taoyuan City Government. The Evaluation Committee is formed and shall perform in accordance with “Regulations Governing the Organization of Procurement Evaluation Committee” and “Regulations for Review by Procurement Evaluation Committee”

- (二) 本案經評選委員會全體委員同意於招標文件中公告委員名單，本委員會由下列專家學者組成：

All the committee members have agreed that the list of committee members to be published in the tender document. The Committee shall comprise of the following scholars and experts:

項次 No.	委員姓名 Name of Committee Member	現職 Title
1	Felix Claus	Claus en Kaan Architecten創辦建築師
2	Herman Kossmann	Kossmann DeJong Exhibition Architects創辦建築師
3	曾淑賢	國家圖書館館長
4	吳英美	國家圖書館副館長
5	曾旭正	國家發展委員會副主任委員
6	陳邁	宗邁建築師事務所主持人
7	徐明福	國立成功大學建築系名譽教授
8	姚昭智	國立成功大學規劃設計學院副院長

項次 No.	委員姓名 Name of Committee Member	現職 Title
9	陳格理	前東海大學建築系教授
10	陳昭珍	國立臺灣師範大學圖書資訊學研究所教授
11	楊美華	前國立政治大學圖書資訊與檔案學研究所教授

- (三) 本委員會成立時，將一併成立本採購案之評選工作小組，協助本委員會辦理與本採購案評選有關之作業。

Concurrently with the formation of the Evaluation Committee, a work team will also be established. Such work team shall assist the Committee to process evaluation related affair.

二、服務建議書製作內容

Content of Service Proposal

- (一) 投標廠商應參照下列規定內容、順序，編擬及製作服務建議書20份（須中英文對照），及檢附可編輯之電腦檔案光碟1式3份（如MS OFFICE系統相容檔案格式）。廠商應負責確認服務建議書紙本內容與電子檔內容之一致性，倘有內容不一致之處，以服務建議書紙本內容為準。

All tenderers are required to compile its Service Proposal in accordance with required contents and layout set forth in this Instruction. Each tenderer shall provide 20 copies of Service Proposal (in both English and Chinese version), together with 3 copies of digital file (such digital file shall be editable and compatible with MS office system). Tenderer shall be liable to ensure the consistency between hardcopies and digital copies of Service Proposal; however, if any inconsistency occurs, contents of the hardcopies will govern.

- (二) 服務建議書經提出後，概不允許抽換。

Once the Service Proposal is submitted, no withdraw nor alter is allowed.

- (三) 服務建議書之內容應分別包括：

Service Proposal shall contain the following:

1. 設計內容與創意

Design and Creative Content

- (1) 設計理念及創意闡釋—包含但不限於建築與周邊環境之互動關聯、空間量體、色彩與機能說明、室內/外空間(含使用

者、行政、服務、佈展動線)規劃構想、樓層配置構想、全區動線構想、景觀設計、聲學環境、主要空間之特殊裝修、傢俱配置構想等。另，針對結構、機電、空調、消防、瓦斯、燈光等專業設備之構想。

Design and creative interpretation shall include but not limited to, the interactive between the building and its surrounding environment, space, color and function description, internal/external space(with line of motion for users, administration, service and exhibition purpose) planning concept, floors level configuration, landscapedesign concept, acoustic design, interior design and furniture layout scheme, etc. Also, the conceptfor the structural, MEP, air conditioning, fire, gas, lighting and professional performances facilities, etc..

- (2) 倉儲及典藏空間之特殊裝修(包含但不限於防水、隔熱)、噪音及震動防治與服務動線之設計構想。

Design concept of repository and storage space, includesinterior finishes, exhibition equipments, waterproof, insulation, noise and vibration control, acoustic environment, circulation.

- (3) 於110年底，國家圖書館南部分館達到可部分啟用之空間規劃。

Design scheme for opening of Southern branch by end of 2021.

- (4) 本工程後續擴建之可行性分析。

Possibility for future expansion

- (5) 主要建築物外部及內部主要空間之使用材料構想，設施設計應考慮台灣海島型氣候夏季炎熱、潮濕之氣候特徵，兼具實用性且容易養護。

Internal and external material use and facilities design should consider hot summers and rainy climate characteristics of Taiwan, with conditions of practical and easy to conserve.

- (6) 綠建築及智慧建築之設計構想—包含綠建築、智慧建築構想及如何在不增加本計畫之工程經費前提下提升綠建築(本案應取得不低於黃金級之候選綠建築證書與綠建築標章)、智慧建築標章(本案應取得不低於黃金級之候選智慧建築證書與智慧建築標章)之創意設計。

Design concept of Green Building and Intelligent Building, it shall include the idea to enhance the rating of Green Building Label (one site is required to obtain a minimum of gold label,

while the other site is required to obtain a minimum of certified label) and Intelligent Building Label (shall obtain a minimum of certified label), without increase the project cost.

- (7) 設計圖面—包含全區配置圖；主要平面、立面及剖面圖；重要空間之局部平面、立面及剖面圖；透視圖、動畫等。

Design diagram shall content main plane, regional plane, elevation, sectional and perspective drawings or animation of important area.

2. 工程經費與期程管控計畫

Construction cost and schedule

- (1) 『工程建造經費分析』至少應包含假設工程、結構體工程、機電工程、空調工程、消防工程、室內裝修工程、景觀工程、外牆工程、停管系統、電梯工程、特殊裝修與特殊設備等大類。

“Analysis of construction cost” should at least include the main items, such as pre-construction, structure building, electrical, air-conditioning, fire, interior decoration, landscaping, exterior facades, parking area facilities, vertical transportation system (such as elevators, escalator etc.), special interior finishes and equipments etc.

- (2) 控制合理興建費用之方式。

Methods to control construction costs

- (3) 整體期程計畫至少應包含設計期程、外審期程、施工期程等排程，及其他可加速計畫完成(於預訂期程內)之構想或建議、對應組織架構、作業計畫等。

The overall schedule plan shall at least include the design period, external review and construction period and other ideas or suggestions that can speed up the completion of the project.

- (4) 於110年底，國家圖書館南部分館達到可部分啟用之期程需求，建議之相關期程規劃及執行作業計畫。

Recommended schedule and executive plan for opening of Southern branch by end of 2021.

3. 課題分析及監造綱要計畫

Risk analysis and Supervision plan

- (1) 『課題分析』至少應包含：標的完成後使用及維護、營運管

理之說明、省能措施說明、營建剩餘土石方之處置或回收再利用方案、防災及管理維護計畫等。

"Risk analysis" should include at least the construction program in response to the environment, connection between two sites, hydrology and climate conditions, the use and maintenance explanation, operation and management description, energy-saving measures description, disposal or recycling of surplus soil programs, disaster prevention, maintenance management plans.

- (2) 本工程分標構想及介面整合作業計畫。

Executive plan for interface integration among various bids in this project.

- (3) 本工程與其他由甲方自行採購之專業設施、設備、工程之介面及整合方案。

Executive plan for interface integration between this project and other facilities, service, construction procurements conducted by the Entity.

- (4) 『監造綱要計畫』--投標廠商應依所提出之設計內容特性，分別就如下項目說明監造計畫，包含監造人力、施工品質、勞工安全衛生、抽/試驗、工程介面等。

Tenderer shall provide reasonable explanation in "Construction Supervision Plan" which includes supervision personal, quality control, occupational safety and health management, material /equipment testing and project interface according to design content characteristics.

4. 服務費用

Service fee

- (1) 服務費用組成內容，包含國內外成員服務費用之分配及設計與監造工作之費用分配。

The composition of service fees which should at least contain service fees allocation(including allocation on design and supervision stages)between team members.

- (2) 「創新服務」(惟須與採購標的有關者為限)。

Innovative services (project relevant items only).

5. 廠商組成與履約實績

Tenderer formation and achievement

- (1) 投標廠商實績與本案之相關性、實績豐富性及廠商之得獎紀錄或其他優良事蹟。

Abundance and applicability of projects, awards or other outstanding records, achieved by Tenderer.

- (2) 投標廠商團隊中，如有搭配國內、外建築師或國內、外機構為其專業分包廠商，該國內、外建築師或國內、外機構之實績：含作品與本案之相關性、實績豐富性及該實績於國內、外之得獎紀錄、評價等。

If the Tenderer has an local or international architect or organizations as his joint tenderer or professional subcontractor: Abundance and applicability of projects, awards or other outstanding records, achieved by such architect or organizations.

註/Note:

- 如搭配國內建築師或國內機構為專業分包廠商，投標廠商需檢附有經我國國內第三方公證/認證之專業分包協議書者為限。

If the professional subcontractor(s) is a local architect or organization, then Tenderer shall submit “Agreement of Professional Subcontractor” which must be certified/notarized by an authorized third party in Taiwan must be provided.

- 如搭配國外建築師或國外機構為專業分包廠商，投標廠商需檢附有經中華民國駐外辦事處及我國國內第三方公證/認證之專業分包協議書者為限。

If the professional subcontractor(s) is a foreign architect or organization, then Tenderer shall submit “Agreement of Professional Subcontractor” which must be certified/notarized by Overseas Offices Republic of China (Taiwan) and authorized third party in Taiwan must be provided.

- 廠商如未完整填寫『廠商國內外實績填報表』並具結該表所填報內容屬實者，或未附有經公證/認證之專業分包協議書者，其實績不得納入本項評分。

If the Tenderer fails to complete the “Tenderer Achievement Form” (please refer to attachment 1) set forth in this Instruction, or fails to provide certified/notarized “Agreement of Professional Subcontractor” form, then

achievement obtained by Tenderer or Professional Subcontractor shall be excluded from evaluation.

- (3) 團隊分工合作計畫，詳述廠商之團隊組織架構，應包含設計階段及監造階段之組織架構及人力計畫。如有搭配國內、外建築師或國內、外機構為專業分包廠商，請詳述該建築師或機構於基本設計、細部設計及施工階段之參與方式、參與度及擬簽署之文件。

Tenderer's Team Cooperation Plan, it shall provide organization structure and labor force plan in design and supervision stages. If the Tenderer has an local or international architect as a professional subcontractor, it shall provide the contribution of such architect or organization in the basic design stage, detail design stage and construction stage. Also the proposed design drawings and report that shall be signed and acknowledged by such architect or organization.

- (4) 團隊組織架構，應包含設計階段及監造階段之組織架構及人力計畫。

Team structure shall include organization structure and labor force plan in design and supervision stage.

6. 結論與建議。

Conclusions and recommendations

7. 附件，包含但不限於

Attachments, including but not limited to the following

- (1) 廠商國內外實績填報表(格式詳招標文件)及相關實績之契約證明文件。

“Tenderer Achievement Form” (Format in tender documents) and relative project (achievement) contract document.

- (2) 若『實績』係為專業分包商所有，則須檢附經公證/認證之專業分包協議書(格式詳招標文件)。

If the achievement belongs to professional subcontractor, the tenderer shall submit a certified/notarized “Agreement of Professional Subcontractor” form. (Please refer to tender documents for the format of the form).

- (3) 廠商、計畫主持人、工作團隊人員之學、經歷、實績證明文件。

The qualification, experience and achievement of the project

director, project team and personal of the tenderer.

- (4) 廠商於截止投標日前5年內之「工程履歷」及「受獎懲情形」【含專業分包廠商；包括被工程施工查核等第及件數、重大職災事件、獎勵、優良事蹟、不良之紀錄，是否曾為優良廠商，或曾為受停業處分之廠商，或曾為政府採購法之拒絕往來廠商】及證明投標廠商承攬相似案件係屬績效良好之證明文件。

“Project profile”and”Award and punishments” of tenderer within 5years (including professional subcontractors): ranking and the number of project beingchecked, any major occupational hazard, reward, good deeds, bad record, listed as excellent tenderer, any suspension, or refuse tenderin the government procurement Act, and the document to prove good performance of similar project.

- (5) 著作權權利移轉同意書(格式詳招標文件)。

Assignment of Copyright.

- (6) 以A3尺寸繪製之必要圖說。

Drawings shall be in A3 size.

- (7) 其它必要資料等。

Other necessary documents.

- (四) 廠商之名稱得載明於服務建議書、簡報資料及報告中。

Allow Tenderer's name show in the service proposal, presentation and report.

- (五) 所提內容，包括其他相關文件，請以正體中文呈現；屬外文之資料，請譯為正體中文，但一般通用「術語」仍得以原文呈現。

All document shall presented in Traditional Chinese. Any information in foreign language shall translate to Traditional Chinese and only generally generic "professionalterms" can be able to present in foreign language.

- (六) 其他必要事項。

Other necessary items

1. 視覺模擬動畫(MPEG或WMV格式之檔案): 視覺模擬動畫光碟得於評選會議中播放輔助簡報說明，播放時間不限，但含括於廠商簡報時間內

Animation (recommended as MPEG or WMV file format): there is no time limit for the animation but shall include in the presentation time frame.

2. 模型至少1座：以建築景觀模型1座，模型底座外觀尺寸長寬以200cm×200cm為原則。不限材質但須包含壓克力透明外蓋，內容須以整塊基地呈現，且須包含基地外25公尺範圍之臨地及周邊道路、景觀等。上開模型由投標廠商於評選會議當日自行攜帶至評選會場提送機關。

1 Configuration Models: comprises Museum, skywalk and surroundings - size 200cm x 200cm as principal, with no restriction for material, transparenceprotective cover. Model shall at least cover theentire site area, surrounding environment and landscape within 25m offset from site perimeter.Tenderer shall bring the models on the presentation date and presenting during presentation.

3. 說明圖板:以A1尺寸，須中英對照，至多8張；以一分夾板或硬厚紙板防水裱裝，以便豎立展示。上開圖板由投標廠商於評選會議當日自行攜帶至評選會場提送機關。

Presentation boards:A1 size and require mounts behind, appropriate 3mm thickof presentation boardswith both Chinese and English languageand not more than8 pieces.Tenderer shall bring thepresentation boards on the presentation date and presenting during presentation.

4. 若獲選為第1優勝廠商之3分鐘設計理念說明簡報。

A 3-minute design presentation in the case of been elected as the winning tender.

三、服務建議書製作格式

Format of service proposal

(一) 請以紙本方式製作服務建議書：

Please present service proposal as paper work:

1. 請以A3尺寸，橫式製作，並由左邊合併裝訂成冊，正反面印刷，彩色或黑白印刷不拘，但應能表現設計內容。

The service proposal shall be written horizontally in A3 paper size and bonded by the left side of the paper, printed both sides in either color or black and white, but should be able to show the design content.

2. 請裝訂左側成冊，如有一冊以上，請於封面註明總冊數及冊次。

Please bind by the left side and if there was more than one volume, please state clearly the number of volume on the front cover.

3. 服務建議書封面請加蓋廠商及負責人印章。

Please authorize the stamp of tenderer and the person in charge on the front cover.

4. 服務建議書裝訂後，如有缺漏、錯誤或需補充部分，得製作勘誤表或補充說明，份數與服務建議書冊數相同，併同服務建議書送達。

If there were missing, false, or supplement after bidding, corrigenda or supplement explanation are necessary, same amount of copies as service proposal and have to be submitted with service proposal.

5. 請印製紙本之服務建議書〔20〕份，電子檔光碟片〔3〕份(請附於服務建議書第一冊內)。廠商應負責確認服務建議書紙本內容與電子檔內容之一致性，倘有內容不一致之處，以服務建議書紙本內容為準。

Please submit 20 copies of service proposal and 3 copies of CD-ROM or DVD-ROM (please attach the CD-ROM or DVD-ROM in service proposal book1).Tenderer shall be liable to ensure the consistency between hardcopies and digital copies of Service Proposal; however, if any inconsistency occurs, contents of the hardcopies will govern.

(二) 其他：

Others:

1. 服務建議書以不超過〔120〕頁為原則(含勘誤表、補充部分，但不含封面、目錄及附件)。

Service Proposal is recommended not exceed a total of 120 pages (excluding front cover, catalogue and attachment).

2. 服務建議書請加目錄、編頁碼、加封面。

Please include catalogue, page number and front cover.

3. 服務建議書內容中引用相關書籍、資料，請加註所引用之出處。

The sources from books or materials cited in service proposal should bear a reference.

4. 服務建議書內容次序請按評分表之評選項目次序排列。

The order of content should follow the items' order on the evaluation list.

5. 服務建議書內容應以中英對照編排(中英文如有不符，以中文為準)

)。(單面印製1張計1頁；雙面印製1張計2頁)。

The content should be set in English and Chinese version (in case of any conflicts between Chinese and English version, Chinese version shall prevail. Single side print counts one page, and double sides print count two pages).

6. 服務建議書請檢附「服務建議書內容摘要暨頁次對照表」(格式詳招標文件)。

Please provide 「Service Proposal Summary Table」(format refers to tender documents)

四、服務建議書之其他規定：

Other regulations for service proposal:

- (一)廠商所提供之服務建議書符合下列情形者，評選委員得視其情形，給予相對較低之分數或名次：

If the Service Proposal provided by tenderer have the following circumstances, the selection committee may be given relatively lower score or ranking

1. 所製作服務建議書內容(包含紙本及電子檔)，不符合招標文件建議規定者。

The content of service proposal(either in hardcopy or digital copy), do not written in accordance with pattern recommend by the Entity.

2. 所提及之計畫主持人，非受僱於投標廠商者。

The project manager does not work for the tenderer.

3. 服務建議書所附之文件不足，或雖附文件但不足以證明所計畫之內容。

The attachment of service proposal is inadequate or insufficient to prove the contents of proposal.

4. 未完整填寫『國內外實績填報表』並具結該表所填報內容屬實者，或未附有經公證/認證之專業分包協議書者，不得認定為實績。

If tender did not full in and submit “Tenderer Achievement Form“ or attached a notarized / certified professional subcontractor agreement, the achievement will be unqualified.

5. 提供之動畫、模型及圖板不符合招標文件建議規定者。

The animation, model and presentation board do not written in accordance with pattern recommend by the Entity.

- (二) 投標廠商於服務建議書中承諾履行本採購案所組成之工作團隊，如列有非屬投標廠商之負責人、受雇人員、從業人員，且未於投標時檢附該等人員之專業分包協議書者，評選委員得視其情形予以扣分、給予相對較低之分數或名次、或不予納入評選考量。列有專業分包廠商但未於投標時檢附其專業分包協議書者，亦同。

If the team member other than responsible person, employed staff, subcontractor's employee state in the service proposal without the professional subcontractor agreement, Committee(Jury) member might deduct or giving lower score or ranking. Same condition applies when submitting the tender.

- (三) 投標廠商於服務建議書中引用相關書籍、資料，應加註所引用之出處。若投標廠商於服務建議書中引用相關書籍、資料，而未予以登載，且服務建議書內容與其他廠商有雷同之處，評選委員得視抄襲之情形，予以相對較低之分數，或直接將其列入不入選廠商中。

The sources from books or materials cited in service proposal should bear a reference, if the content of service proposal are similar to other tenderer's proposal content and without reference, the evaluation committee may count as case of plagiarism and given a relatively low score or unqualified directly the tenderer.

- (四) 投標廠商未依相關規定於評選會議當日提送動畫(MPEG或WMV格式)、模型1座、圖板至多8張，評選委員得視其情形予以扣分、給予相對較低之分數或名次、或不予納入評選考量。此外，倘該廠商經評選為入圍優勝廠商時，亦不得請領本採購案之競圖獎勵金。

The tenderer who does not submit animation(MPEG or WMV file format), 1 configuration model and presentation board (a maximum of 8 piece; all in A1 size) on the evaluation date. The evaluation Committee(Jury) member may depend on circumstances to deduct score point, given a relatively low score or unqualified directly the tenderer. Besides, if the tenderer was the awarded tenderer, who will not allow getting the competition incentives.

五、 參與評選須知

Instruction to participate in Evaluation

- (一) 本採購案決標原則：最有利標－依政府採購法第22條第1項第9款準用最有利標。

The project is to be awarded to the most advantageous tender in accordance with Article 22, Paragraph 1, Subparagraph 9 of government procurement act.

- (二) 本採購案未採分階段辦理評選：

The project is to be handled through an open tendering procedure, on a one-step basis

1. 本採購案評選時廠商「需辦理簡報」。

Presentation is required for the evaluation.

2. 評選日期另行通知。

Evaluation date will be announced.

3. 評選地點另行通知。

Evaluation venue will be announced.

4. 投標廠商於評選會議當日自行攜帶模型、圖板及動畫光碟至評選會場並提送機關。

The tenderer needs to submit animation, configuration model and presentation board on the evaluation date.

- (三) 經形式、資格及非評選項目審查通過之廠商所提送服務建議書，由本機關轉送予工作小組、評選委員先行參閱。

After the format, qualification and non-evaluate items of tenderer are qualified, the service proposal submit by tenderer will pass to working team and evaluation committee.

- (四) 本採購案之評選項目、評審標準詳「各評選委員評分表」(內容如後附)。

The evaluation items and evaluation criteria for two stages are in the attachment "evaluation score sheet".

- (五) 投標廠商於評選會議當日自行攜帶模型、圖板及動畫光碟至評選會場並提送機關。

Tenderer shall submit configuration model, animation, presentation boards on evaluation date.

- (六) 投標廠商辦理簡報時：

presentation in evaluation

1. 本機關於簡報會場提供下列之設備或器具，供廠商使用，但本機關不保證該等設備、器具與投標廠商設備相容，且絕對不會損壞：110V電源、投影布幕、口譯室2間(1間可供中/英同步翻譯人員2位使用，另1間可供中/日同步口譯人員2位使用，同步翻譯人員由投標廠商自行提供)、麥克風2支。

The Entity will provide 110V power, extension cords, projector,

Projection Screen, 2 interpretation booths (one for Chinese/English translation, while the other is for Chinese/Japanese translation; and each booth is able to content 2 interpreters at the same time) and microphone, but not guarantee the equipment are compatible and durable.

2. 投標廠商於簡報前可將模型、動畫與圖板放置於會場指定位置，以輔助說明其設計理念與設計方案。各投標廠商應於簡報前到場進行設備架設及測試(設備架設及測試時間，由機關另行通知)。

Tenderer may place configuration model, animation, presentation boards and testing equipment before presentation on specific location of the venue (preparation time will be further noticed by the Entity).

3. 受評廠商於評選會議時以計畫主持人代表簡報為原則，並允許專業分包廠商於簡報中補充說明(評選委員得視計畫主持人實際參與情形作為評分(比)之參考);除口譯人員外(口譯人員之認定為坐在口譯室內之人員)，其餘出席評選會議之人員須為服務建議書所列主要工作人員，並應出示附照片之身分證件確認。

The presentation shall be presenting by project manager as principle and its professional subcontractors can also providing supplement during presentation (evaluation Committee(Jury) member may give score accordingly). Beside the interpreters (all interpreters are required to perform inside the booth, in order to be defined as interpreters), all member from tenderer attend the evaluation shall be confined only to the key staff members enumerated in the service proposal list and provide identification on evaluation date.

4. 簡報順序於開標當天，由確認符合資格之廠商代表抽籤，未派代表者則由工作人員代抽，以決定簡報順序。

The presentation shall be presenting by project manager as principle (evaluation committee member may give score accordingly). The presentation order will be according to the service proposal submission time in stage two.

5. 廠商簡報時，其出席人數應不得超過8人(含設備操作人員，不含同步翻譯人員；同步翻譯人員之認定為坐在口譯室內之人員，簡報廠商需自備中英和中日翻譯人員)。其他廠商應先行退場。

The attendance of tenderer should not exceed 8 people for evaluation (including equipment operators, excluding interpreters; however, all interpreters are required to perform inside the booth, in order to be defined as interpreters. English and Japanese interpreters need to be prepared by each briefing Tenderer).

6. 輪由特定廠商簡報，而該廠商未能及時辦理簡報者，得允許將該廠商簡報次序延至末位，但廠商如延後一次後仍未能及時辦理簡報者，視同該廠商放棄簡報（及答詢）。

If tenderer may not be on time for presentation, the presentation order will be shift to the last. The tenderer fail to present after shifting the presentation order once, the tender shall not be present.

7. 經順延簡報之廠商，採購評選委員會得給予較低之名次或分數。

The evaluation committee member may give lower score or ranking to the tenderer who shift the presentation order.

8. 評選委員於評選中得就參選廠商所提與評選項目有關之書面資料及簡報有關內容提出詢問，參選廠商列席人員僅得就該詢問事項發言。

Evaluation committee member may ask tender question relate to the content of tender document and presentation and the attending staff of tenderer shall only answering to the particular question.

9. 簡報及答詢採統問統答方式，簡報時間(含翻譯)為〔30〕分鐘，答詢時間(含翻譯)以〔20〕分鐘為原則。投標廠商若超過10家(不含10家)，簡報時間(含翻譯)調整為〔25〕分鐘，答詢時間(含翻譯)以〔15〕分鐘為原則。

In the evaluation process, a tenderer shall offer a 30minutes comprehensive presentation(include interpretation time) and the time for a tenderer to reply committees questions is limited to 20 minutes(include interpretation time). During the Q&A process, the questions will be issued at once and reply answer shall be delivered at once. If there are more than 10 tenderers (excluding 10) qualified for the project, tenderer's presentation(include interpretation time) will be adjusted to 25 minutes and the time for a tenderer to reply committees questions is limited to 15 minutes(include interpretation time).

10. 簡報計時於倒數5分鐘時，按鈴1聲；時間到時按鈴2聲，廠商應立即停止簡報。

The bell rings once when presentation time remains 5 minute and the bell rings twice when the time is up while the presentation must be ended up immediately.

11. 答詢計時於倒數3分鐘時，按鈴1聲；時間到時按鈴2聲，廠商應立即停止簡報。

The bell rings once when answering time remains 3 minute. The bell rings twice when the time is up while the presentation must be ended up immediately.

六、 評選優勝廠商規定

Regulations for awarding tenderer :

(一) 廠商投標文件如合於招標文件規定者，得參與本評選。

Tenderer shall submit tender document according to “Instructions to Tenderers” in order to involve in evaluation.

(二) 本採購案準用「最有利標評選辦法」評選優勝廠商。其順序為：

This project is to be awarded to the winning tenderer according to “Regulations for Evaluation of the Most Advantageous Tender”.

1. 由採購評選委員會（以下簡稱評選委員會）評定入圍優勝廠商。

Procurement Evaluation Committee (hereinafter referred to as the evaluate committee) selects nominated tenders.

2. 入圍優勝廠商經徵得評選委員會出席委員過半數決定，成為準優勝廠商。

Nominated tenderers must be agreed by more than half attended evaluate committee members to nominate in winning tenderers list.

3. 準優勝廠商經本機關確認無相關事宜後，始成為優勝廠商。

After the Entity checking and approve ranking of winning tenderers list, winning tenderer will be announced.

(三) 本採購案以序位法評選入圍優勝廠商。評定方式為：

The procurement will evaluate qualify tenderers and nominated tenderers by ranking system.

1. 由工作小組提出初審意見，評選委員就初審意見、廠商資料、評選項目逐項討論後，就個別廠商各評選項目及子項分別評分後予以加總，並依加總分數高低轉換為序位，合計各投標廠商所獲評選序位總數，並以總序位最低者為第1名廠商，總序位次低者為第2名，再次為第3名，以此類推。前述轉換之序位及總序位皆以1、2、3、4、5、6、6、6…方式表示，序位1到5每序位各一名，必要時得予從缺。

The working team shall make preliminary comments. After evaluation Committee(Jury) members discuss preliminary comments, tenderer's info and scoring items, the evaluation Committee(Jury) member shall give score for each items, add up the total score, turn the total score into rank and sum up the rank of each tender. The lowest sum of rank will be number 1 in rank, 2nd lowest will be number 2, 3rd lowest will be number 3 and so on. Ranking shall be

conducted as 1,2,3,4,5,6,6,6.....and absentees of rank may occur when it is necessary.

2. 前項廠商經出席評選委員評分，其平均總評分達70分（含）以上，經出席評選委員過半數之決定者，始得列為優勝廠商。該優勝廠商經簽報機關首長或其授權人員核定後為議約之對象。廠商之平均總評分在70分以下者為不合格，不得為入圍廠商或發給獎勵金。

The average score of 70 (including 70) and above from evaluation Committee(Jury) members, and the winning tenderer is given a reasonable price, no waste money situation, no pending consultation items, more than half of evaluation Committee(Jury) members has agreed, then the tenderer is the winning tenderer. After submitting and approval of the head of the Entity or its authorized personnel, the winning tenderer is approved as an object of negotiating contract. If the average score of the tenderer is less than 70(<70), no ranking or reward of prize will be given.

3. 評選委員會進行評選時，標價不納入評比（本投標須知載明之固定費率決標），以合格廠商評選總序位前5優者為入圍優勝廠商。其中序位第4和第5為佳作。

Service price is not consider as an evaluate item for scoring (due to fix rate for service fee). The top 5 places in the rank are the finalists winning tenderers. The 4th and 5th rank will be awarded for Excellent.

4. 第一項之評選序位總數如有兩家以上序位合計相同者，以配分(權重)最大之項目得分合計值較高者為較優勝廠商。得分仍相同者，抽籤決定之。抽籤作業進行時，符合抽籤資格之優勝廠商若經三次唱名後仍無代表在場，則由評選委員召集人代抽。

In the evaluation event, if two or more tenderers are assigned for the same ranking, the tenderer who receive more ranking 1 from the evaluation members will be the winner. If two or more tenderers are still the same in the results, the tenderer who receive higher total scores of the highest scoring ratio items will be the winner. If two or more tenderers are still the same in the results, the tender shall be awarded by lot-drawing. If there is no representative presented from the qualified winning tenderer for the lot-drawing after three roll call, the convener of the evaluation Committee(Jury) will make the lot-drawing on behalf of the tenderer.

- (四) 第2款「經本機關確認無相關事宜」之內容如下。若經本機關確認有下列第1目之情事者，則退回評選委員會重新審議，再行決定；若有

第2目及第4目之情事者，則依採購法第48條第1項第2款規定不予決標：

As the checking mention in the paragraph 2, subparagraph 4, after the Entity checking and confirm the following point A to C occur, the list shall be return to the committee for reevaluation. If the following point D and E occur, no tender awarding in accordant with Article 48, paragraph 1, subparagraph of Government Procurement Acts.

1. 不同委員之評分結果有明顯差異。

There are significant differences in the score results between committee members.

2. 評選委員會作成違反政府採購法之決議。

Evaluation committee decision violates Government Procurement Law.

3. 發現其他足以影響採購公正之違法或不當行為等。

Discover any illegal or inappropriate behaviors sufficient to affect fairness of the procurement.

(五) 如無廠商成為優勝廠商者，除本招標文件規定得以協商外，本採購案廢標。

Other than the negotiation state in the provision of tender document, Tender shall Cancel when no winning tender is determined.

七、 協商：本採購案經評選結果無法評定優勝廠商者，將「不採行協商措施」。
Negotiation: In this procurement project, there will not hold negotiation procedure if there was no awarded tenderer after evaluation meeting,

八、 議約須知

Notice for negotiating contract

(一) 議約範圍為商議廠商投標文件中之內容。

The scope of negotiating contract is the content of tendering document.

(二) 本機關就本採購案不訂底價。

There is no base price for this procurement.

九、 議約其他須知

Other notices for negotiating contract

(一) 第1優勝廠商取得優先議約權。如無第1優勝廠商或第1優勝廠商議約

不成，且有次優勝廠商者，則依序由第2優勝廠商遞補，並類推至第3優勝廠商止。

The First Prize winner and will be awarded with the priority contract negotiation. If there was no First Prize winner or the First Prize winner failed in negotiation, and there is Second Prize winner, the Second Prize winner will be replacement and so on, till the Third Prize winner.

- (二) 優勝廠商應攜帶廠商及負責人或代表人印章，由負責人或代表人或委託之代理人(須繳交授權書)出示身分證及有關證明文件參與議約作業。

The Prize winner should have stamp of tenderer or the person in charge, and the person in charge, representative or the attorney (should provide the authority letter) should provide ID and relative authorized documents to attend the procedure of negotiating contract.

- (三) 議約範圍包含優勝廠商於服務建議書「創新服務」(惟須與採購標的有關者為限)及評選簡報時對評選委員會之其他承諾事項(含就評選委員意見主動提出修正者)，經甲方認定對甲方有利者，納入紀錄。

The scope of negotiation is the content of 「Innovative services (project relevant items only)」 in service proposal and other commitment during the presentation which admitted as advantages to Party A.

- (四) 本採購案於議約時，除非契約樣稿內容錯誤，否則不調降原評選公告之工作內容。

During the negotiation of contract, unless there was mistake in the Contract, the work content of project will not change.

- (五) 無再議約權之廠商，應離席。

The tenderer who has no right to negotiate contract should leave the meeting.

十、獎勵

Reward

- (一) 本採購案第一名優勝廠商取得簽約權，不另給予獎勵金。

The First Prize winner will be awarded with the contract signing right but no reward.

- (二) 本採購案未決標予第2入圍優勝廠商時，本機關發給獎金新臺幣250萬元；本採購案未決標予第3入圍優勝廠商時，發給獎金新臺幣150萬元；序位第4和第5為佳作廠商，發給獎金各新臺幣75萬元，得從缺。本採購案未決標予第1入圍優勝廠商時，本機關發給獎金額度與第2

入圍優勝廠商未得標時相同。前述獎勵金均含本機關依法應代為扣繳之稅金。

The second prize winner will be awarded NT\$2,500,000 incentive money; the third prize winner will be awarded NT\$1,500,000 incentive money. The 4th and 5th rank will be awarded for Excellent and NT\$750,000 incentive money (absentees of rank may occur when it is necessary). The aforementioned incentive money includes the tax which shall be pre-deducted by the Entity.

- (三) 上開獎金由投標廠商出具收據向本機關申請給付之。

Tenderer shall issue receipt for applying reward money to the Entity.

- (四) 倘入圍廠商未依本須知第二條、「(六)其他必要事項」規定，於評選會議當日提送相關模型、圖板、動畫、簡報者，該廠商不得領取本採購案之競圖獎勵金。

Tenderers are not allowed to receive incentive money if the tenderer do not submit animation, presentation boards, model, winning presentation ppt (as recommended in provision 2, sub-paragraph 6).

- (五) 倘入圍廠商未依相關規定於服務建議書中納入「著作權權利移轉同意書」時，應於評選會議當日提出；倘未提出，則該廠商不得領取本採購案之競圖獎勵金。

Tenderers will not be allowed to receive incentive money if such tenderer fail to submit Copyright Rights Transfer Agreement in service proposal, and fail to submit Copyright Rights Transfer Agreement before presentation.

- (六) 獲得獎勵金之廠商應於機關通知領取獎勵金之期限內領取，逾期未領取者，視同放棄，不予發放。

The tenderers who are awarded the incentive money shall apply for reward money within the time limit specified by the Entity in the notices otherwise the incentive money is deemed as having been waived and shall not be granted.

- 十一、 評選項目及權重：詳『各評選委員評選表』。

The evaluation items and weight: please refer to (The evaluation scoring sheet)

- 十二、 招標結果之通知

Notification of tendering result

- (一) 請投標廠商依洽辦機關通知，派員至指定場所參與本採購案開標、審標及決標。

According to the notice by the entrusting Entity, Tenderers shall appoint nominates personal to attend the opening, qualification review and award of tender.

- (二) 投標廠商如未派員參與本採購案開標、審標及決標，招標機關得依下列方式通知投標廠商招標結果：以正式公文郵寄通知投標廠商。

If tenderer does not appoint nominates personal to attend the opening, qualification review and award of tender, the Entity will inform the tendering result:via official letter.

- (三) 評選結果亦將刊登於本案專屬網頁及政府電子採購網。

The Entity will post awarding result on the Government e-Procurement System and on the web-site of this project.

十三、其他規定

Other provisions

- (一) 本評選須知為合約條件之一部分，其效力視同合約。

This Instruction for Evaluation is part of contract and equally authentic.

- (二) 如有未盡事宜，參照政府採購法及相關子法規定辦理。

Any subject matters not referring shall follow Government Procurement Acts and relevant Regulations.

[國家圖書館南部分館暨國家聯合典藏中心新建工程委託設計暨監造技術服務]第1次招標
各評選委員評選表

委員編號：

評選項目	子項	權重 (分數)	廠商 編號	1	2	3	4	5
一、設計內容與 創意	(1) 設計理念及創意闡釋—包含但不限於建築與周邊環境之互動關聯、空間量體、色彩與機能說明、室內/外空間(含使用者、行政、服務、佈展動線)規劃構想、樓層配置構想、全區動線構想、景觀設計、聲學環境、主要空間之特殊裝修、傢俱配置構想等。另，針對結構、機電、空調、消防、瓦斯、燈光等專業設備之構想。	45	評分					
	(2) 倉儲及典藏空間之特殊裝修(包含但不限於防水、隔熱)、噪音及震動防治與服務動線之設計構想。							
	(3) 於110年底，國家圖書館南部分館達到可部分啟用之空間規劃。							
	(4) 本工程後續擴建之可行性分析。							
	(5) 主要建築物外部及內部主要空間之使用材料構想，設施設計應考慮台灣海島型氣候夏季炎熱、潮濕之氣候特徵，兼具實用性且容易養護。							
	(6) 綠建築及智慧建築之設計構想—包含綠建築、智慧建築構想及如何在不增加本計畫之工程經費前提下提升綠建築(本案應取得不低於黃金級之候選綠建築證書與綠建築標章)、智慧建築標章(本案應取得不低於黃金級之候選智慧建築證書與智慧建築標章)之創意設計。							
	(7) 設計圖面—包含全區配置圖；主要平面、立面及剖面圖；重要空間之局部平面、立面及剖面圖；透視圖、動畫等。							
二、工程經費與 期程管控計畫	(1) 『工程建造經費分析』至少應包含假設工程、結構體工程、機電工程、空調工程、消防工程、室內裝修工程、景觀工程、外牆工程、停管系統、電梯工程、特殊裝修與特殊設備等大類。	15	評分					
	(2) 控制合理興建費用之方式。							
	(3) 整體期程計畫至少應包含設計期程、外審期程、施工期程等排程，及其他可加速計畫完成(於預訂期程內)之構想或建議、對應組織架構、作業計畫等。							
	(4) 於110年底，國家圖書館南部分館達到可部分啟用之期程需求，建議之相關期程規劃及執行作業計畫。							
三、課題分析及 監造計畫	(1) 『課題分析』至少應包含:標的完成後使用及維護、營運管理之說明、省能措施說明、營建剩餘土石方之處置或回收再利用方案、防災及管理維護計畫等。	15	評分					
	(2) 本工程分標構想及介面整合作業計畫。							
	(3) 本工程與其他由甲方自行採購之專業設施、設備、工程之介面及整合方案。							
	(4) 『監造綱要計畫』—投標廠商應依所提出之設計內容特性，分別就如下項目說明監造計畫，包含監造人力、施工品質、勞工安全衛生、抽/試驗、工程介面等。							
四、服務費用	(1) 服務費用組成內容，包含國內外成員服務費用之分配及設計與監造工作之費用分配。	10	評分					
	(2) 「創新服務」(惟須與採購標的有關者為限)。							
五、廠商組成與 履約實績	(1) 投標廠商實績之與 本案之相關性、實績豐富性，及廠商之得獎紀錄或其他優良性績。	10	評分					
	(2) 投標廠商團隊中，如有搭配國內、外建築師或國內、外機構為其專業分包廠商，該國內、外建築師或國內、外機構之實績：含作品之與 本案之相關性、實績豐富性，及該實績於國內、外之得獎紀錄、評價等。 註： ■ 如搭配國內建築師或國內機構為專業分包廠商，投標廠商需檢附有經我國國內第三方公證/認證之專業分包協議書者為限。 ■ 如搭配國外建築師或國外機構為專業分包廠商，投標廠商需檢附有經中華民國駐外辦事處及我國國內第三方公證/認證之專業分包協議書者為限。 ■ 廠商如未完整填寫『廠商國內外實績填報表』並具結該表所填報內容屬實者，或未附有經公證/認證之專業分包協議書者，其實績不得納入本項評分。							
	(3) 團隊分工合作計畫，詳述廠商之團隊組織架構，應包含設計階段及監造階段之組織架構及人力計畫。如有搭配國內、外建築師或國內、外機構為專業分包廠商，請詳述該建築師或機構於基本設計、細部設計及施工階段之參與方式、參與度及擬簽署之文件。							
	(4) 團隊組織架構，應包含設計階段及監造階段之組織架構及人力計畫。							
	(5) 團隊組織架構，應包含設計階段及監造階段之組織架構及人力計畫。							
六、簡報及答詢	(1) 廠商簡報。	5	評分					
	(2) 廠商答詢。							
總評分								
序位								

廠商總評分未達 70 分(<70 分)及逾 90 分(>90 分)者，請評選委員述明主因：

備註：請委員惠予參考該評分級距評定分數。

1. 廠商經各評選委員評分，總平均分數達 70 分(含 70 分)以上者為合格廠商。

2. 本表分數填列於評選總表，該總表並經本評選委員確認其所評之分數後，本表併其他評選表封存，由主席代表全體委員於彌封處簽名或蓋章。

評選委員簽名

Design and Construction Supervision Services for Southern Branch of the National Central Library and National Repository Library, Taiwan

Evaluation Scoring Sheet

Procurement Evaluation Committee member code:

Items for scoring	Items detail	Scoring	Tenderer NO	1	2	3	4	5	6	7
A. Design and Creative Content	a. Design and creative interpretation shall include but not limited to, the interactive between the building and its surrounding environment, space, color and function description, internal/external space(with line of motion for users, administration, service and exhibition purpose) planning concept, floors level configuration, landscape design concept, acoustic design, interior design and furniture layout scheme, etc. Also, the concept for the structural, MEP, air conditioning, fire, gas, lighting and professional performances facilities, etc.	40	score							
	b. Design concept of repository and storage space, includes interior finishes, exhibition equipments, waterproof, insulation, noise and vibration control, acoustic environment, circulation.									
	c. Design scheme for opening of Southern branch by end of 2021.									
	d. Possibility for future expansion									
	e. Internal and external material use and facilities design should consider hot summers and rainy climate characteristics of Taiwan, with conditions of practical and easy to conserve.									
	f. Design concept of Green Building and Intelligent Building, it shall include the idea to enhance the rating of Green Building Label (one site is required to obtain a minimum of gold label, while the other site is required to obtain a minimum of certified label) and Intelligent Building Label (shall obtain a minimum of certified label), without increase the project cost.									
	g. Design diagram shall content main plane, regional plane, elevation, sectional and perspective drawings or animation of important area.									
B. Construction cost and schedule	a. "Analysis of construction cost" should at least include the main items, such as pre-construction, structure building, electrical, air-conditioning, fire, interior decoration, landscaping, exterior facades, parking area facilities, vertical transportation system (such as elevators, escalator etc.), special interior finishes and equipments etc.	10	score							
	b. Methods to control construction costs									
	c. The overall schedule plan shall at least include the design period, external review and construction period and other ideas or suggestions that can speed up the completion of the project.									
	d. Recommended schedule and executive plan for opening of Southern branch by end of 2021.									
C. Topic analysis and supervision plan	a. "Risk analysis" should include at least the construction program in response to the environment, connection between two sites, hydrology and climate conditions, the use and maintenance explanation, operation and management description, energy-saving measures description, disposal or recycling of surplus soil programs, disaster prevention, maintenance management plans.	10	score							
	b. Executive plan for interface integration among various bids in this project.									
	c. Executive plan for interface integration between this project and other facilities, service, construction procurements conducted by the Entity.									
	d. Tenderer shall provide reasonable explanation in "Construction Supervision Plan" which includes supervision personal, quality control, occupational safety and health management, material /equipment testing and project interface according to design content characteristics.									
D. Service fee	a. The composition of service fees which should at least contain service fees allocation (including allocation on design and supervision stages) between team members.	10	score							
	b. Innovative services (project relevant items only).									
E. Tenderer formation and achievement	a. Abundance and applicability of projects, awards or other outstanding records, achieved by Tenderer.	20 (Note 1)	score							
	b. If the Tenderer has an local or international architect or organizations as his joint tenderer or professional subcontractor: Abundance and applicability of projects, awards or other outstanding records, achieved by such architect or organizations. Note: <ul style="list-style-type: none"> ■ If the professional subcontractor(s) is a local architect or organization, then Tenderer shall submit "Agreement of Professional Subcontractor" which must be certified/notarized by an authorized third party in Taiwan must be provided. ■ If the professional subcontractor(s) is a foreign architect or organization, then Tenderer shall submit "Agreement of Professional Subcontractor" which must be certified/notarized by Overseas Offices Republic of China (Taiwan) and authorized third party in Taiwan must be provided. ■ If the Tenderer fails to complete the "Tenderer Achievement Form" (please refer to attachment 1) set forth in this Instruction, or fails to provide certified/notarized "Agreement of Professional Subcontractor" form, then achievement obtained by Tenderer or Professional Subcontractor shall be excluded from evaluation. 									
	c. Tenderer's Team Cooperation Plan, it shall provide organization structure and labor force plan in design and supervision stages. If the Tenderer has an local or international architect as a professional subcontractor, it shall provide the contribution of such architect or organization in the basic design stage, detail design stage and construction stage. Also the proposed design drawings and report that shall be signed and acknowledged by such architect or organization.									
	d. Team structure shall include organization structure and labor force plan in design and supervision stage.									
F. Presentation and answering	a. Presentation	10	score							
	b. Answering									
Total score after adding bonus score										
The tenderers' serial rank order (filled by working group)										

The reason for the score of tenderer higher than 90 (>90) or below 70 (<70):

NOTE. The committee member shall allocated score according to scoring ratio.

1. The tenderer score more than 70 (including 70) is qualified tenderer.
2. The score of this scoring sheet should be filled in Ranking Calculation Form and confirmed with committee member. All form shall be sealed and stamp by the Chairman on behalf of all members.

Signature

「國家圖書館南部分館暨國家聯合典藏中心新建工程委託設計暨監造技術服務」第1次招標

評選總表

日期： 年 月 日

廠商編號	1		2		3		4		5		評選結果出席委員確認簽名
廠商名稱											
委員代號	評分 合計	序位	評分 合計	序位	評分 合計	序位	評分 合計	序位	評分 合計	序位	
A											
B											
C											
D											
E											
F											
G											
H											
I											
J											
K											
廠商標價											
總評分/平均總評分											
評分結果	合格 <input type="checkbox"/> 不合格 <input type="checkbox"/>		合格 <input type="checkbox"/> 不合格 <input type="checkbox"/>		合格 <input type="checkbox"/> 不合格 <input type="checkbox"/>		合格 <input type="checkbox"/> 不合格 <input type="checkbox"/>		合格 <input type="checkbox"/> 不合格 <input type="checkbox"/>		
序位和(序位合計)											
序位名次											
委員姓名											
委員職業											
出席或缺席											
委員姓名											
委員職業											
出席或缺席											
其他記事	1. 評選委員是否先經逐項討論後，再予評分： <input type="checkbox"/> 是 <input type="checkbox"/> 否 2. 不同委員評選結果有無明顯差異情形（如有，其情形及處置）： <input type="checkbox"/> 無 <input type="checkbox"/> 有，應依採購評選委員會審議規則第六條規定辦理。 3. 評選委員會或個別委員評選結果與工作小組初審意見有無差異情形（如有，其情形及處置）： <input type="checkbox"/> 無 <input type="checkbox"/> 有，應依採購評選委員會審議規則第三條之一規定辦理。 4. 優勝廠商標價是否合理無浪費公帑情形： <input type="checkbox"/> 合理 <input type="checkbox"/> 不合理 5. 評選結果於簽報機關首長或其授權人員核定後方生效。										
備註：	1. 本採購案採固定費用（費率）決標者，「廠商標價」填該固定費用（費率）。 2. 廠商獲各評選委員之評分平均值達70分(含70分)以上者為合格廠商，合格廠商始得列為準優勝名次名單及得領取競圖獎勵金。 3. 「準優勝名次」須經採購評選委員會過半之決定，為合格廠商序位和之名次（序位和最低者為第1，次低者為第2，其餘類推），必要時得予從缺。 4. 本採購案評選委員會之全部組成人員、職業及出缺席情形，請填寫於前2列。 5. 本總表除涉及個別廠商之商業機密者外，投標廠商並得申請閱覽、抄寫、複印或攝影。 6. 評選結果於簽報機關首長或其授權人員核定後方生效。 7. 領取獎勵金之規定詳評選須知第十點。										

Design and Construction Supervision Services for Southern Branch of the National Central Library and National Repository Library, Taiwan

Ranking Calculation Form

Date:

NO.	1		2		3		4		5		Committee member Signature													
Tenderer name																								
Committee member's code	Total score	Rank	Total score	Rank	Total score	Rank	Total score	Rank	Total score	Rank														
A																								
B																								
C																								
D																								
E																								
F																								
G																								
H																								
I																								
J																								
K																								
Price																								
Total score/Total average score																								
Result	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>														
Sum of ranks																								
Wining list rank																								
Committee member's name																								
Member's job																								
Present or not																								
Committee member's name																								
Member's job																								
Present or not																								
others	1. Any discussion between members : <input type="checkbox"/> yes <input type="checkbox"/> no 2. Significant differences in the score results between committee members (if yes, how to handle) : <input type="checkbox"/> yes <input type="checkbox"/> no, According to Article 6 of Regulations Governing the Organization of Procurement Evaluation Committee 3. Any obvious differences opinions between individual member of the evaluation committee or evaluation committee and working team.(if yes, how to handle) : <input type="checkbox"/> yes <input type="checkbox"/> no, According to Article 3 of Regulations Governing the Organization of Procurement Evaluation Committee 4. does Price reasonable and has wasted public money situation: : <input type="checkbox"/> reasonable <input type="checkbox"/> unreasonable 5. Evaluation result shall sign by head of the Entity or his authorized officer.																							
PS :	1. The service fee is on a fixed rate bases and winner shall fill in the rate in price breakdown. 2.The average score from evaluation members more than 70%(including 70%) in evaluation process is qualified, only qualify tenders can be listed in winning tender list and getting reward. 3. The ranking of winning tender list must be agree by more than half attend evaluate committee members. Absentees of rank may occur when it is necessary. 4. The committee member present or not shall all be state in the form. 5. Tenderer may apply for reading, copying, duplicating or photography besides the area content classify information of tenderer.. 6. Evaluation result shall sign by head of the Entity or his authorized officer. 7. Apply reward according to Article 10.																							